

## **MEP MUSIC CAMP 2007 INFORMATION PACKAGE**

**Wednesday May 23<sup>rd</sup> – Friday May 25<sup>th</sup>**

Dear Parents/Carers and Students,

Thank you on deciding to attend the 2007 MEP Music Camp. This event promises to be an exciting and musically rewarding experience for all. The following information is a final package designed to help you with last minute preparation as well as helping us meet our 'duty of care' procedures. It is very important that ALL forms are returned at your respective ensemble rehearsal in week 3 of this term. In particular the medical and dietary information, behaviour agreement and the activities permission slip must be returned.

**Venue:** The Tops Conference Centre  
Off Bendena Road, Stanwell Tops, NSW 2508  
1800 816 496 – [www.thetops.com.au](http://www.thetops.com.au)

**Transport:** Transport will be provided by bus from RBSC at the beginning and conclusion of the camp.  
**Wednesday May 23 Departure Time – 7:30 am sharp.** Students should aim to be at school by **7:00am** for roll call and loading of equipment.  
**Friday May 25** Arrival at RBSC – approx. 3:00pm

**Emergency Contact: Conference Centre on 4294 1430/1800 816 496**

This phone will operate during normal business hours. Outside this time callers may leave a message, which will be responded to at the earliest opportunity. Public phones are available for outside calls – coins required.

**Students are encouraged NOT to bring mobile phones.**

**Behaviour:** You and your parent(s) have signed the Behaviour Agreement. It will be strictly enforced at camp. Please adhere to the agreement and we will all have a great time at camp.

**First Aid:** A teacher with current First Aid certification will be attending camp. The Tops has a Risk Assessment plan that meets DET requirements, which includes First Aid provisions.

**What to Bring:**

Instrument & Music  
Linen: Pillow Case and 1 base sheet + top sheet OR sleeping bag  
Toiletries  
Bath Towel  
Warm Casual Clothing  
Hat, Sun Screen, Insect Repellent  
Wet Weather gear/Rain coat  
Personal Medication  
Covered Shoes (thongs are not recommended for outdoor use on site)  
Suitable clothes for outdoor activities including full length tops to cover body when wearing harnesses.  
Water bottle  
Swimmers  
A GREAT ATTITUDE!!

**What not to bring:**

Neither the school nor the conference centre is responsible for the loss of personal items or money. Do not bring any valuable items (MP3 players or i-pods, CD players, radios, mobile phones, jewellery etc.) or large amounts of money.

**Food:** Students are provided with three full meals and three smaller/snack meals each day. Any food restrictions or preferences (vegetarian etc) that you indicated on the attached form will be passed on to the camp kitchen.

**Concert:** There will be no formal end of camp concert due to time restrictions. However, the event all ensembles will be preparing for is the RBSC MEP Concert on Wednesday, June 20<sup>th</sup>.

**Recreation:** The Music Camp timetable is a very full schedule of rehearsals. However, all participants will have the opportunity to participate in one of the following TOPS Staff Supervised activities – High Ropes, Abseil Tower, Leap of Faith and Survivor.

**Parent help:** We welcome parents who would like to assist at the camp either during the day/part-day or overnight with the following tasks.

- Help supervise activities, meal times and curfew.
- Help with set-up and pack-down at The TOPS – i.e. Roadie
- Help with loading and unloading bus on departure and arrival at Rose Bay Secondary College.

**Questions:** Please contact Luke Gilmour [lkgilmour@optusnet.com.au](mailto:lkgilmour@optusnet.com.au) or Sally Zwartz [sally.z@bigpond.net.au](mailto:sally.z@bigpond.net.au).

**What to do now:**

Please complete the Information Form and TOPS Activities Participation Form and return to your Ensemble Director in Week 3 or earlier. Also, if you have yet to return the Music Camp permission note and fee payment, please complete the form mailed to you and post it to The Treasurer, RBSC Music Committee, 42 Evans Street Bronte NSW 2024 by this Friday 4 May or call the Treasurer, Geoff Andrews, on 9386 9957.

Yours sincerely,

**Luke Gilmour**  
**MEP Director**  
**30/04/07**

**ROSE BAY SECONDARY COLLEGE**  
**INFORMATION, MEDICAL & BEHAVIOUR AGREEMENT FORM**  
**MEP MUSIC CAMP 2007**

Please print clearly

**Student's Name:** .....

**Parent's/guardian's name & work/mobile number:** .....

**Emergency name and contact number:** .....

**Email:** .....

**Medicare Number:** .....

**Private Health Fund & No:** .....

**Parent Help: I can help on the following days -** (Please circle and provide details – eg: overnight, part-day)

- Wed May 23
- Thur May 24
- Fri May 25
- I have First Aid Qualifications - Y/N

### **Special Requirements**

Please circle which foods **CANNOT** be eaten:

beef    lamb    veal    pork    chicken    fish    egg    dairy    other (name)

Is your child a vegetarian?                      Yes / No

Please note any **allergies, medical considerations or special requests** below:

### **Room allocation**

There are 6-8 beds to each room. Girls and boys will occupy separate accommodation blocks. A list of allocated rooms will be posted at the camp site. Once allocated, your child will not be allowed to change rooms. Your child can indicate the name of up to three friends he/she wishes to share with. We will try to keep friendship groups and age groups together and allocate rooms according to your child's preferences.

My child wishes to share with

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### **Student Behaviour Expectations**

**All students are expected to:**

- Bring a positive attitude to all activities and rehearsals.
- Be willing to work as a team alongside all students and staff.
- Respect and follow the direction of all adults including Ensemble Directors, Parents and TOPS Conference Staff.
- Maintain high personal hygiene.
- Be punctual to all rehearsals, meals and activities.
- Notify Staff of any problems immediately.
- Be supervised at all times. Under no circumstances are students permitted to leave the campsite.

**Student Signature**.....**Parent Signature**.....

**Date**.....

**A PARTICIPANT DETAILS**

Name \_\_\_\_\_ The participant's age \_\_\_\_\_  
Address \_\_\_\_\_  
P/code \_\_\_\_\_ Phone. (H) \_\_\_\_\_ (W) \_\_\_\_\_  
Name of Group \_\_\_\_\_

**B The participant warrants:**

the participant is a member of the following medical fund \_\_\_\_\_  
the participants member number of that fund is \_\_\_\_\_  
the participants medicare number is \_\_\_\_\_  
that apart from the "Disclosed matters" the participant has no current illnesses, injuries or other adverse medical condition and is in good health. The disclosed matters are: The participant should here set out any illness, adverse medical condition or ill health from which the participant is suffering or has suffered or write NIL.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Note:** If the above information has already been collected by the organiser then only Part C needs to be added and supplied to the Tops.

**C ACCEPTANCE / ACKNOWLEDGEMENT OF RISK**

*The participant acknowledges that a reference to The Trust in this section C includes its servants and agents and further acknowledges that by reason of the nature of activities in which the participant may participate in at The Tops Conference Centre (site) that there is a risk of injury to the participant and/or a risk of an adverse affect to any current or past medical condition of the participant. The participant acknowledges and agrees that the participant accepts that the participant engages in activities on the site at the risk of the participant. The participant gives the trust authority, where circumstances deem it necessary, to obtain medical and ambulance assistance for the participant in the case of the participant suffering injury or ill health while on the site.*

Participant Signature \_\_\_\_\_ Date \_\_\_\_\_  
Parent/Guardian Sign. (u18's) \_\_\_\_\_ Date \_\_\_\_\_  
Relationship to Participant \_\_\_\_\_